

Collectorate, Ranchi
(Revenue Section)

Short Tender Notice

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| 1. Cost of Tender Document | :- | Rs. 500/- |
| 2. Start Date of Sale of Tender Documents | :- | From the date of
Publication |
| 3. Last date for purchase of Tender Documents | :- | 06.06.2007
(12.00 PM) |
| 4. Last date of Submission of Tender Form | :- | 06.06.2007
(05.00 PM) |
| 5. Date and Time of opening Tender Form | :- | 07.06.2007
(12.00 PM) |

Under Central Project of Computerization of land records communicated by the State Govt. vide letter No 142(Survey) dated 16.6.05 computerization of land records is to be done for 21 circles of Ranchi district. During phase one data related to Khata / Khatian (record of right) and Register - II which contains details of land holders, area of the holding its classification, boundary, land revenue payable and status of irrigation etc are to be entered in computers.

Tenders are invited from Agencies/Vendors, which are interested in data entry related to above on following terms and conditions.

1. Tenders shall submit two separate bids in separate sealed envelopes. First bid shall be technical and second shall be price bid. The bidders should also super scribe on the envelope category of the bid. Both these bids shall further be put in one envelope and shall be submitted together. Price bid will be opened only in respect of those tenderers who qualify in technical bid.
2. All data entries are to be made in Devnagari Script (UNICODE) through Clients under Windows environment using customized software provided by NIC.
3. Khatiyani consists of more or less 17 columns for each plot. Similarly Tenants Ledger (R-II) also contains 25 columns. Formats/details of khatiyani i.e. Records of Rights can be obtained from officer of A.C. Ranchi. All entries in Khatiyani and Register – II must be made in Devnagri script (UNICODE). Demo of Customized software provided by NIC for this job can be seen at NIC District Unit, Ranchi by bidders/vendors.
4. Data entry mistakes admissible are up to 2% of total entry made. If mistakes by vendor are more than 2%, then payment will be reduced accordingly as per the agreement made between vendors and D.C. Ranchi.
5. Prices to be quoted per kilobyte for Khatiyani and R-II entry. The Vendors have to provide the price for Laser printout (checklist & Final printout in legal size paper) per page only. The volume of data entry will be determined by the software.
6. Khatiyani/R-II will be supplied to the Agencies by the A.C. Ranchi.
7. Six months time will be given to complete the entries, verification of checklist and updation of records. Vendor will be required to provide all the hardware as

- well as licensed copies of system/application s/w required for carrying out data entry job.
8. Sales Tax, Registration/Clearance certificate, Income tax PAN and minimum three testimonials from Government/Public Agencies, are required to be attached with the tender document.
 9. Local Jharkhand based agency/Vendor having experience of working in Land Records Computerisation and making entry in UNICODE under windows environment may get discretionary preference.
 10. Tenderors will have to submit their previous experience certificate about computerization of land records in other districts.
 11. The undersigned has right to cancel the tender without assigning reason.
 12. A set of tender documents containing detailed Project Description, technical specifications, general instructions, terms and conditions can be obtained from Additional Collectors office at Collectorate Building Ranchi, **after depositing Bank Draft of Rs.500/ (Rs. Five Hundred only) (non-refundable) in favour of Deputy Commissioner, Ranchi.**
 13. Tenders of the firms which do not purchase the tender documents shall be rejected.
 14. Tenderors will have to submit security money of Rs. 10000/- in from of cheque/draft/P.O. in favour of DC, Ranchi along with the tenders papers.
 15. Selected bidders/vendors can not sublease this job/part of the job to any other agencies/vendors.
- Interested parties may submit their tender papers to the Additonal Collector, Ranchi. Ranchi till 06.06.2007 at noon. Tenders will be opened on 07.06.2007 at 12.00 P.M.by the Tender Committee in the presence of the tenderors or their authorized representatives.

Deputy Commissioner
Ranchi.